

Association Board Meeting

Saturday, December 7, 2019

Highland Junior High School
6915 E Guadalupe Rd
Mesa, Arizona

8 am - 9 am (Executive Committee)
9 am - 12 Noon (Leadership Workshop)
12 Noon - 1 pm (Business Meeting)

Leadership Workshop Started 9:09

Welcome

Toni Chilton - President

The Past

Jack Chisum/[Kathy Dean](#)/[Leslie Hicks](#) - Past

[brief history of AZHPE of the past and the bylaws](#)

[Robert's rules of order brief review given time allotments to speak](#)

Presidents

The Present

Matt Mixer - Executive Director

Board Responsibilities (New Bylaws)

Leslie Hicks and [Kathy Dean](#)

Operating Codes

Toni Chilton/Matt Mixer

Conflict of Interest Policy

Ethics Policy

How to use AzHPE Email/Google Docs

Arlo Pew/Toni Chilton/Matt Mixer

Use of the old AzAHPERD Binder

Matt Mixer

Business Meeting

Call to order [10:18am](#)

Toni Chilton [motion by Priscilla](#) [2nd by Lynn P](#)

Approval of previous board minutes

[Priscilla losca](#) [motion by Lynn P](#) [2nd by Arleo](#)

Approval of business meeting agenda

Toni Chilton [motion by Arleo](#) [2nd by Kyle](#)

Committee Reports

Our goal is to have digital reports ahead of time so that we can maximize our question and discussion time. Report forms on the Binder.

Binder: www.azhpe.org/binder (no password needed)

Future Professionals

[Elizabeth Gonzalez](#)

[updated at state convention at convention Future professional lunch with pizza ASU on thur and NAU on Friday was able to make a few contacts from both schools](#)

[need to fundraise to keep the convention free for students. trying to get more students involved in the board](#)

Special Projects

Carol Wolbert no report

Best Practices

Anne Knight no report

Advocacy

[Kyle Bragg](#) no report

Partnership

[Lynn Preble](#)

[list of current partners and sponsors future and not always about dollar amount but getting our name and networking wellness AZ](#)

Public Relations

[Arlo Pew](#)

[3rd issue of Connect 164 people open it up](#)

[will be sending out a picture from convention out 192 engagement on a post](#)

[about 600+ on facebook our social media has grown](#)

- ❑ Marketing Cedric Collins no report
- ❑
- ❑ Membership Lara Cox
- ❑ we need to take care of or Lifetime membership (chair Patti Mitchell)
- ❑ July 1st lifetime membership goes up.
- ❑ APE Sally Pickett/Chelsey Sands
- ❑ Feb 13, 2020, convention at Ability 360 call for proposal has gone out.
- ❑ Jan 15 price will go up Tim Davis is Keynote
- ❑
- ❑ Western District Info. Lynn Preble
- ❑ discussion about a 1 day in Sept 12 to meet in vegas to get together with the western district state representatives like an LDC. The western district is in charge convention in Salt Lake City Utah April 21st, 2020
- ❑ Executive Director Matt Mixer
- ❑ we are doing well financially working with CPA we have moved to online quick books Matt and Priscilla will enter and will be reviewed monthly by the accountant. Financially right now
- ❑ health moves minds, the recommendation would be not worried about the fundraising aspects yet but how we can use the social-emotional part. Move Health Move Minds out of special projects into advocacy.
- ❑ upcoming workshops and conferences proposed
- ❑ April 4th SEL workshop Kerr Elementary
- ❑ August 15 secondary workshop apache junction
- ❑ august 22 Best Practice Elem moon mountain
- ❑ Sept 12 Western states leadership las vegas
- ❑
- ❑ Financial Matt Mixer/Priscilla losca
- ❑ current each committee has a line item. Make a request to the board to spend \$
- ❑ each event has its own budget we have one bill to pay off and then the 2019 convention will be paid off.
- ❑ currently, we have over 21 thousand dollars outstanding that we are waiting for payment from po's from the convention which will come in throughout the next couple of months.
- ❑ the phoenix convention center is still the cheapest to run our convention
- ❑
- ❑ Awards Courtney Teatro
- ❑ question do we want awardees to speak or not .Or MC reads some information about the awardie
- ❑ maybe have a slide show running during the dinner hour about the awardees. The partnership with the children's Museum.is a good choice like the upper room. Work on streamlining the process.
- ❑ 2019 State Convention Review Convention Team
- ❑ registration went well with the electronic check-in

Discussion Items

- ❑ SHAPE Arizona Matt shared about the old AZAHPERED foundation
- ❑ policy on how the foundation is run we had a fall and a spring cycle for grants.
- ❑ want to rethink the foundation and about to restart the foundation back up again.
- ❑ Speak Out Day: we have \$1000 in our budget up to 2 people \$500 each in March 10th and 11th to national speakout day we would also apply for grants to help. The representative will need to come back and report back to the AZHPE board.
- ❑ SHAPE Salt Lake City 2019 April 21-25th
- ❑ National Leadership Development Conference president-elect leadership development conference portland Maine
- ❑ Western District Leadership Summit
- ❑ 2020 State Convention Theme and Keynote
- ❑ Theme and keynote Adventure (try something new experience it (bucket list) what's your adventure. Oct 27-29 wants to give back and to help have teachers have an experience during the convention. Keynote if able to raise extra money Bear Grils (paul gurney)he is an adventure he is the business partner to Bear Gril. Becoming X is their new company. They are launching a curriculum in England this year and next year in the USA. 15thousand to speak is his normal fee. 80% reduction cost to speak would be 3thousand for speaking plus flight and hotel 2 thousand for the flight
- ❑ so we are looking to raise 5thousand
- ❑ reached out to outdoor foundation to see if they would be the keynote sponsor

Action Items

- ❑ Approval of Courtney Teatro as Awards Chair motion by Lynn p Kyle passes
- ❑ Approval of Patti Mitchell as Lifetime Member Chair motion by Arelo 2nd Kyle passes
- ❑ Approval of Sally Pickett/Chelsey Sands as Co-APE Chairs. motion by Lynn P 2nd Lara passes
- ❑ Approval of Continuing the Bylaws Committee keeping Leslie Hicke as chair motion by Arelo 2nd Lynn passes

**Temporary suspend indefinitely the special projects committee
motion by Kyle 2nd by Arelo passes**

Move health move minds committees under advocacy motion by lynn 2nd by lara passes

Game On moves to special projects under marketing motion by Kyle 2nd by Lara passes

**Advertises to the membership for a marketing committee co-chair,
motion by Arelo 2nd by Lynn P passes**

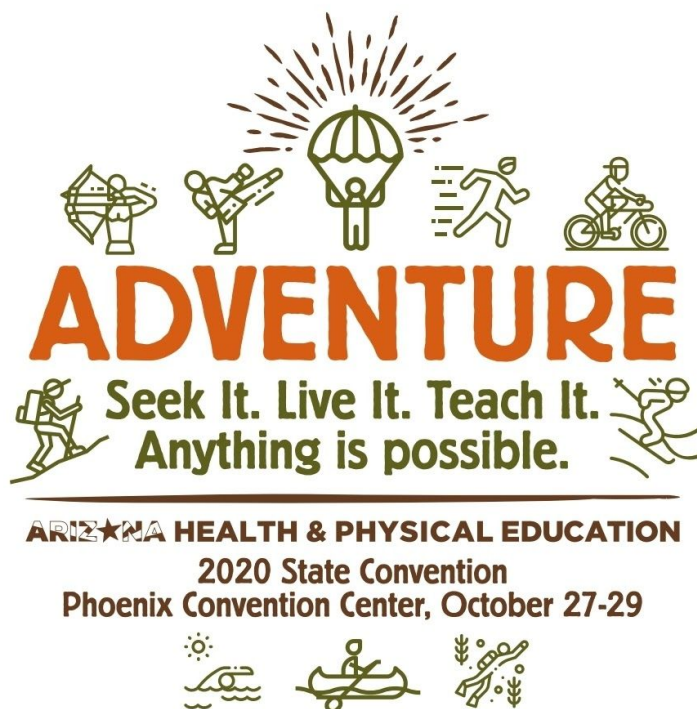
Allocating \$1000.00 for up to 2 individuals to represent arizona to speak out

day
motion by Arelo 2nd by Kyle passes

Motion to adjourn meeting motion by Lynn 2nd by Arelo meeting ends 12:14 pm

Discussion items that need to be voted on. In order to vote on these items, we must have a quorum so it is imperative that all voting members be in attendance.

Voting Members not in attendance may appoint a proxy and that permission must be in writing.



Kathy Dean/Leslie Hicks
shared the following Information

Bylaws 4.2 article attend 75% of the meetings. conference mandatory unable to attend should contact the board

4.2.9 the proxy vote if you need a proxy you let the executive board know ahead of time and you give them your vote. and you can only use it 1 time in 2 years your on the board you can request a 2nd to the executive board but my or may not accept

4.9 conflicts of interest a person is not eligible for service on the board if that person's other civic positions or interests are adverse to the interests of the association.

as a board, we have to not take things personally and not get offended when asked questions.

4.12 if unable to attend you can attend electronically

treasure is to oversee the accounts the whole executive officers is to monitor so we are not spending out on an account its a check and balance system.

Who is the executive officer are 6.1

executive committee

Present

President elect

past present

ed

treasure/parliamentary

board of directors are the members of azhpe

operating codes different from bylaws:

Operation codes: keep us legal

bylaw: keep us functional

policies(a thing we have to follow) and procedures (something we are doing)
review

ethics and conflict policy due 1st Jan done electrically

working towards using our google docs as our binder older forms are still on the
older binder www.azhpe.org/binder